

# PRIVACY POLICY

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## BLUNSDON'S COACH TRAVEL PRIVACY POLICY

LAST UPDATED: MAY 2018

M A Blunsdon t/a Blunsdon's Coach Travel ("We") are committed to protecting and respecting your privacy.

This policy (together with our Website Terms of Use [www.blunsdonscoachtravel.co.uk](http://www.blunsdonscoachtravel.co.uk) and any information it contains) sets out the basis on which personal data we collect from you, or that you provide to us, will be processed by us. By visiting the website or providing your information you are accepting and consenting to the terms of this policy.

The data controller is M A Blunsdon t/a Blunsdon's Coach Travel, 13 Hambleside, Bicester, Oxfordshire, OX26 2GA. We decide how your personal data is processed.

### WHAT PERSONAL DATA DO WE COLLECT?

You may give us information about you by filling in forms on our website [www.blunsdonscoachtravel.co.uk](http://www.blunsdonscoachtravel.co.uk) or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you enquire online about coach hire, complete the contact us form on our website and when you report a problem with our sites or make a complaint.

The information you give us may include your name, your company name, address, e-mail address, telephone number, mobile number and financial details.

### HOW DO WE USE YOUR PERSONAL DATA?

The collection of the personal data described above is usually mandatory and, if such personal data is not provided, we will not be able to provide services to you. Where the collection of any personal data is not mandatory, we will inform you of this prior to collection, as well as the consequences of failing to provide the relevant personal data.

Blunsdon's Coach Travel complies with its obligations under the GDPR by keeping personal data up to date, by storing and destroying it securely, by not collecting or retaining excessive amount of data, by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

### SHARING YOUR INFORMATION

We may disclose your personal data to third party service providers who will perform work on our behalf in line with a contract.

Also, we may disclose your data to any other person to whom you request us to make disclosure or if you consent to such disclosure.

## **HOW LONG DO WE KEEP YOUR PERSONAL DATA FOR?**

We will not retain your personal data for longer than is necessary to fulfil the purposes for which we collected that personal information.

If you wish to access, correct, update or request deletion of your personal information, you can do so at any time by contacting us at any time at via the website at [www.blunsdonscoachtravel.co.uk](http://www.blunsdonscoachtravel.co.uk).

## **UPDATES TO THIS PRIVACY NOTICE**

We may update this Privacy Notice from time to time.

## **YOUR DATA PROTECTION RIGHTS**

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data:

- To request a copy of your personal data which Blunsdon's Coach Travel holds about you. You can do so at any time by contacting us at any time at via the website at [www.blunsdonscoachtravel.co.uk](http://www.blunsdonscoachtravel.co.uk).
- To request the Blunsdon's Coach Travel corrects any personal data if it is found to be inaccurate or out of date. Again, you can exercise these rights by contacting us at the website [www.blunsdonscoachtravel.co.uk](http://www.blunsdonscoachtravel.co.uk).
- The right to request your personal data to be erased where it is no longer necessary for Blunsdon's Coach Travel to hold such data.
- The right to request that the Blunsdon's Coach Travel provide the data subject with his/her personal data and, where possible, to transmit the data directly to another data controller, (known as the right to data portability), (where applicable) (only applies where the processing is based on consent or is necessary for the performance of contract with the data subject and in either case Blunsdon's Coach Travel processing the data by automated means).
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing.
- The right to object to the processing of personal data (where applicable) (only applies where processing is based on legitimate interests or the performance of a task in the purposes of scientific/historical research and statistics).

## **7. QUESTIONS ABOUT THIS PRIVACY NOTICE**

If you have any question, concerns or complaints about this notice or your personal data, you can contact via the website [www.blunsdonscoachtravel.co.uk](http://www.blunsdonscoachtravel.co.uk) or by post to the following address: Blunsdon's Coach Travel, 13 Hambleside, Bicester, Oxfordshire, OX26 2GA.